

Welcome to Kansas City Literary Collective!

Here's a How-To Guide :) *Mobile Edition*



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Who We Are

Kansas City Literary Collective (KCLitC) is queer, trans, and liberation-focused. Our primary focus is to de-privatize our personal libraries and curate an accessible shared collection for local communities. We strive to promote media literacy. This includes sharing physical media, fighting censorship, and building community. We do this with a catalogued collection on Libib for anyone to borrow from, tabling at local KC events, and curated media recommendations.

KCLitC was first created by a group of queer and trans bookstore union workers, librarians, and artists. We acknowledge this type of collective is not new, historically or currently, in the Kansas City area. It is our intention that KCLitC recognizes, and works in tandem with, other KC community organizations. We will direct people to other resources if we are not able to fulfill specific needs. We are committed to expanding while self-criticizing to better reflect our community.

You can browse our catalog at <https://www.libib.com/u/kclitc> right now!

Quick Info

Libib Catalog: <http://www.libib.com/u/kclitc>

KCLitC Email: kc.lite@proton.me

Libib Support Contact Form:
<https://www.libib.com/contact>

Join Our Newsletter

Keep up with our upcoming events, get digital access to our zines, and more!

<http://www.kclitc.kit.com/a4c3034a62>

How We Use Tags

The tags are categories we have chosen and defined as a collective to help users navigate our collection. Whether it be by genre, topic, or format, the goal is to help users find items that are related to their interests or discover new items. We want them to both be broad and well understood. The fiction, nonfiction, and film tags are based off pre-existing genres with tweaks to help them match our collection's interests/goals.

One can use multiple tags for an item. This gives us advantages over systems like the Dewey Decimal and the Library of Congress as it allows us to acknowledge that many topics are intersectional and cannot be neatly organized into one category.

Borrowing, Picking Up, and Returning

Borrowing Limit: Patrons are limited to 2 items at a time. There are no restrictions on what kind of media the 2 items are.

- Unlike a public library, we usually only have 1 copy of an item. This limit prevents large quantities of items not being available in our small collection. Additionally, we are a small collective with not many members – it's difficult to move a lot of books... That said, we will continue to reevaluate as we grow!

Loan Period: 30 Days with 2 renewals

Picking Up Holds: Send us an email at kc.litc@proton.me to coordinate a pick-up time and place with one of our members! We will default to the first two holds on your account unless you email us otherwise. *

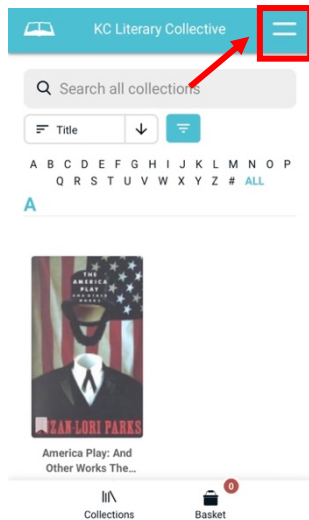
Returning Holds: Send us an email at kc.litc@proton.me to coordinate a drop off time and place with one of our members. We are happy to bring new holds at the same time!*

*We are currently looking for a space to have pickups and drop offs, but at the moment it's by arrangement or at an event we're tabling.

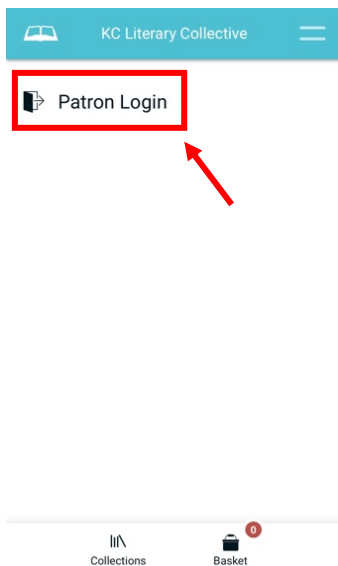
Want to Become a Patron?

Mobile

1. Email us at kc.lite@proton.me with your email address and provide a first and last name (or initials).
2. Once we have you enrolled, we will email back a confirmation, including your patron barcode number.
3. Visit <https://www.libib.com/u/kclite> to see our catalogue and finalize your account.
4. First, Click the two lines in the top right corner.

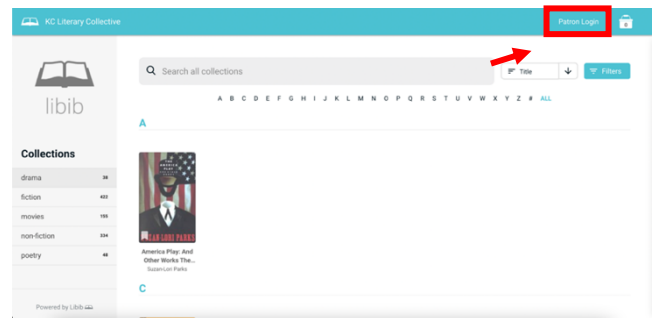


5. A window will appear. Click 'Patron Login.'

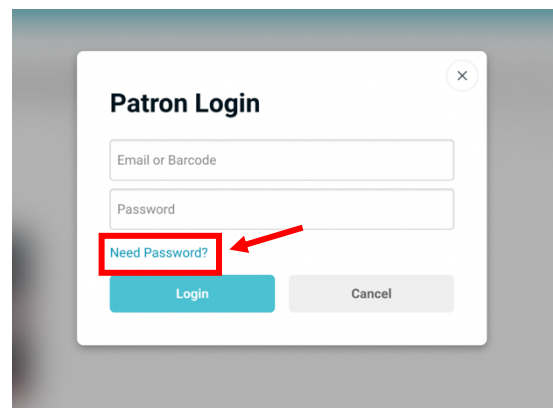


Desktop

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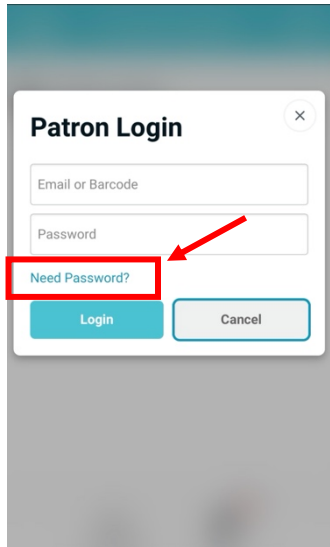
5. A login window will appear. If this is your first time, you will need to click 'Need Password?' - a randomly generated password will be sent to the email provided.



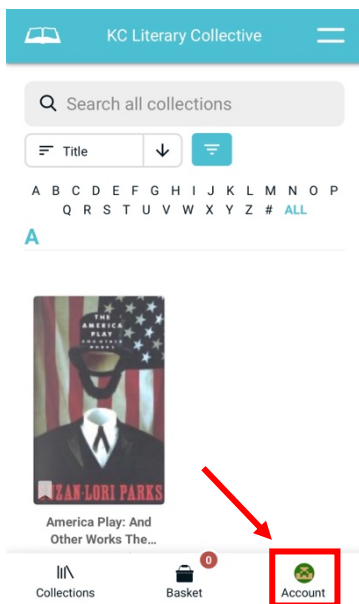
6. Return to the log in page and use the emailed password to login.

Mobile

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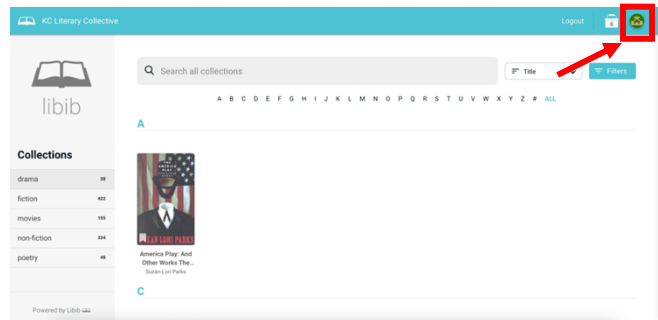


7. Return to the log in page and use the emailed password to login.
8. If you wish to change your password, click the icon in the bottom right corner. This will bring you to your Patron Page which shows all your current holds, check outs, and user history/information.

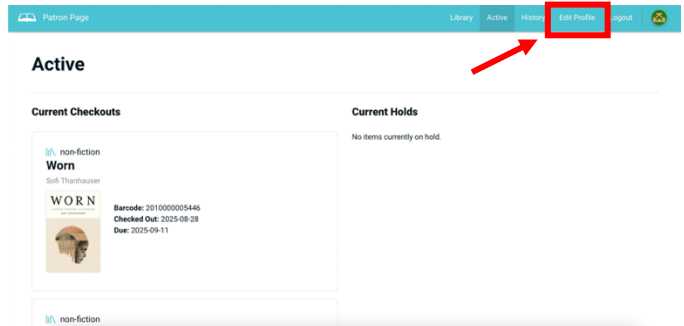


Desktop

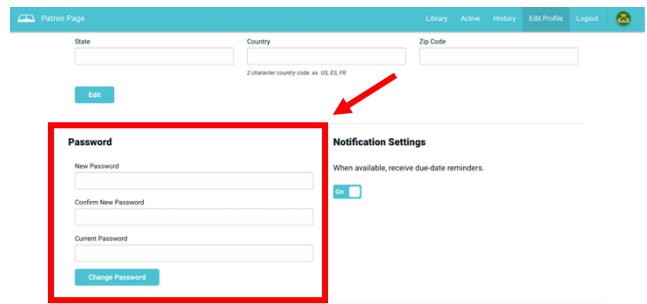
7. If you wish to change your password, click the icon in the top right corner. This will bring you to your Patron Page which shows all your current holds, check outs, and user history/information.



8. From there, click 'Edit Profile' in the top right corner.

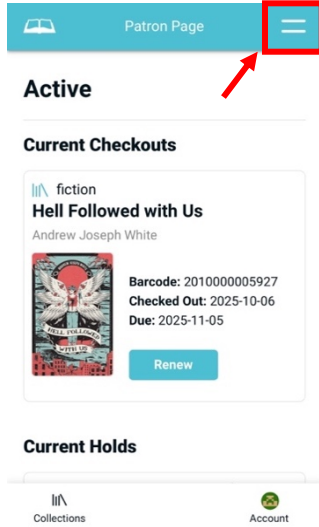


9. At the bottom of this page, enter your new password and click 'Change Password.'

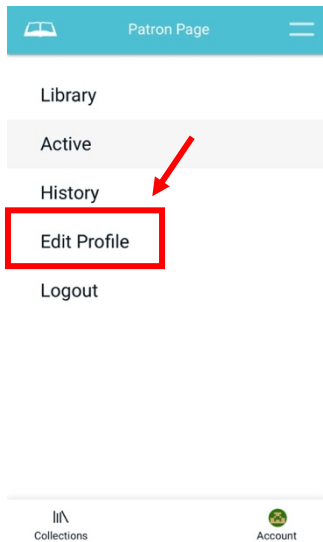


Mobile

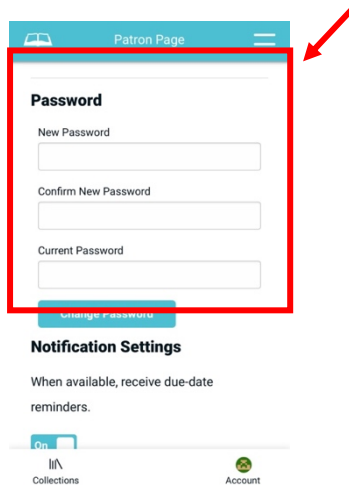
9. Click the two white lines in the top right corner.



10. A window will open. Click 'Edit Profile'



11. At the bottom of this page, enter your new password and click 'Change Password.'



If you have any issues either email us at kc.ltc@proton.me or contact Libib Support with their contact form: <https://www.libib.com/contact>

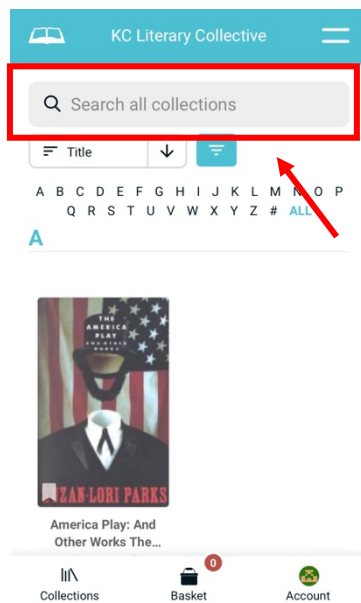
(Libib Support may be faster/able to solve more complex problems).

How to Navigate Libbib

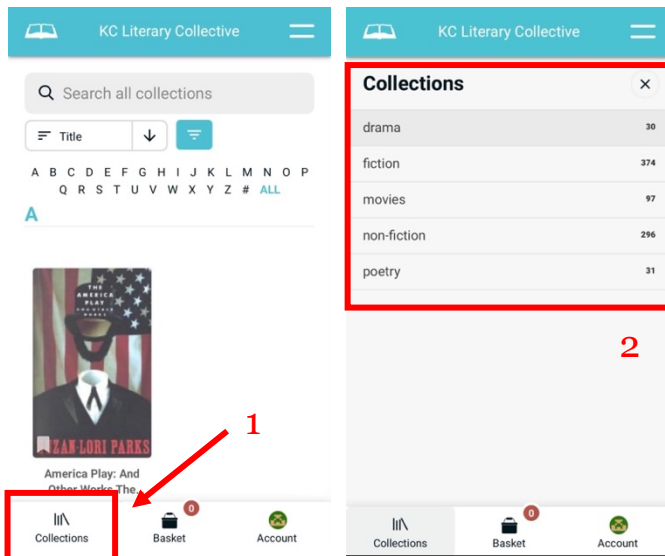
There are a few ways to explore our collection!

Mobile

1. **Search with the Search Bar** - Look for specific titles or authors with the search bar at the top. This search function does not do well with broad terms/genres unless we already have a related tag created.

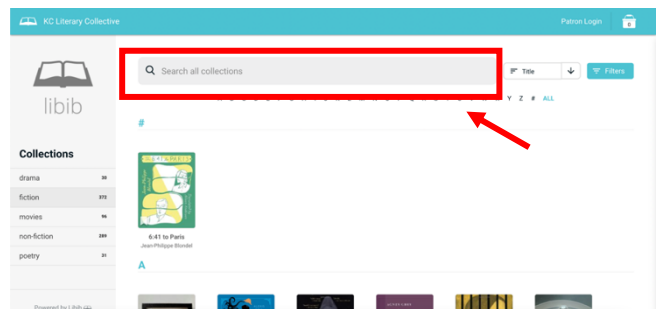


2. **Search by Collection Type** - at the bottom left click 'Collections.' This will open a window with our overarching collections, i.e. 'Drama,' 'Fiction,' 'Movies,' etc.

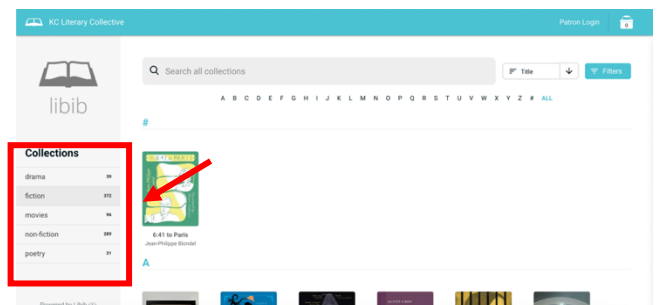


Desktop

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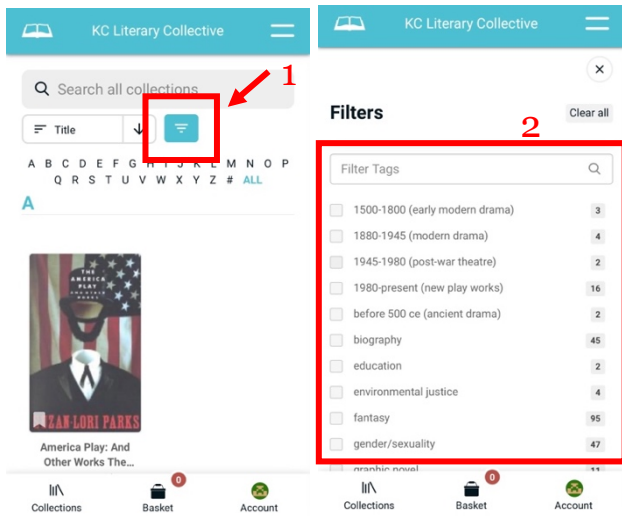


2. **Search by Collection Type** - at the left select one of our overarching collections, i.e. 'Drama,' 'Fiction,' 'Movies,' etc.

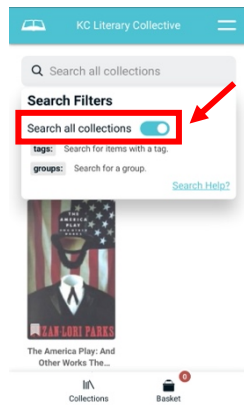


Mobile

- Filter by Tags** - Click the blue button with three lines in the top left corner. A window will open from the right. You can select one or more tags at a time.

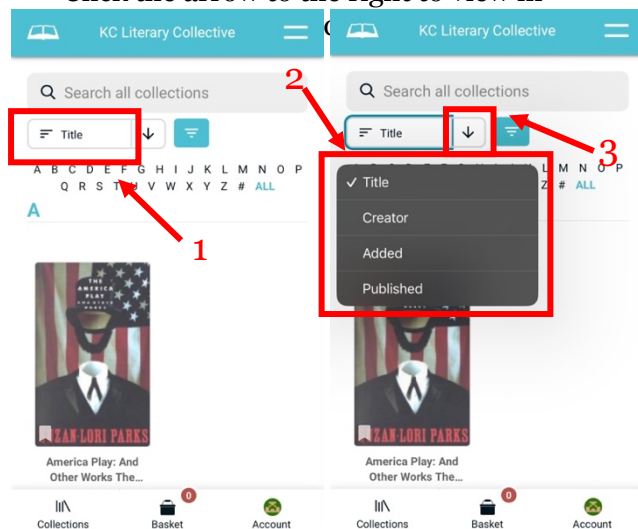


Important! It is Libby's default to show all tags for all collections. If you wish to only see the tags we have chosen for a collection, turn off the 'Search all collections' toggle when you click on the search bar.



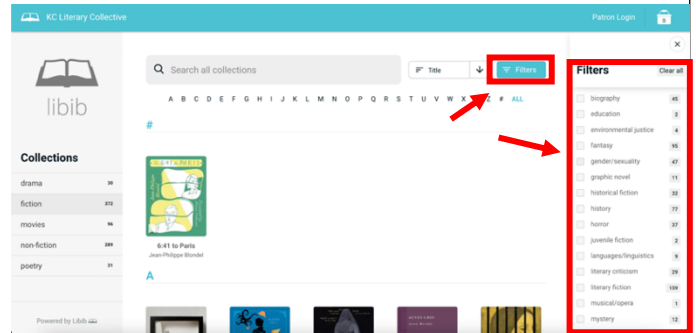
- Sort by Title, Creator, Date Added to Collection, or Publication Date**

Click 'Title' in the top left corner. A drop-down menu will appear with these sorting options. Click the arrow to the right to view in

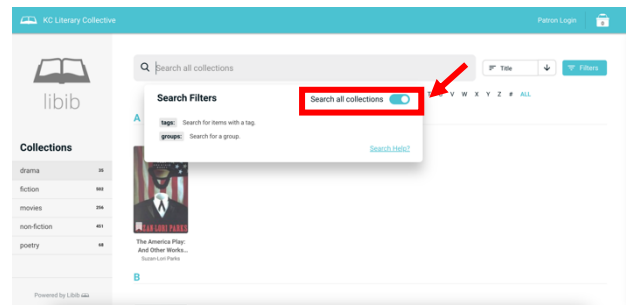


Desktop

- Filter by Tags** - Click 'Filters' in the top left corner. You can select one or more tags at a time.

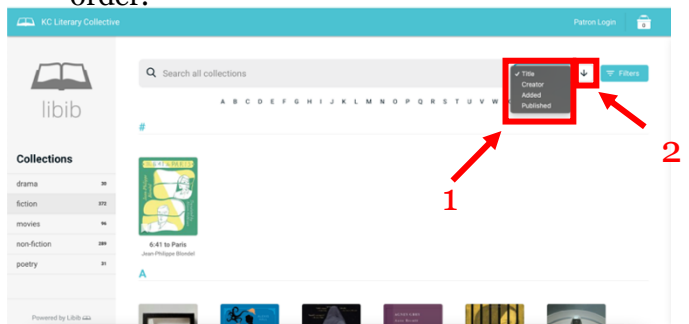


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- Sort by Title, Creator, Date Added to Collection, or Publication Date**

Click 'Title' in the top right corner. A drop-down menu will appear with these sorting options. Additionally, you can click the arrow to the right to view in ascending or descending order.



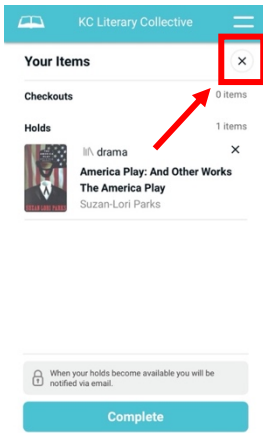
Want to Place a Hold?

Mobile

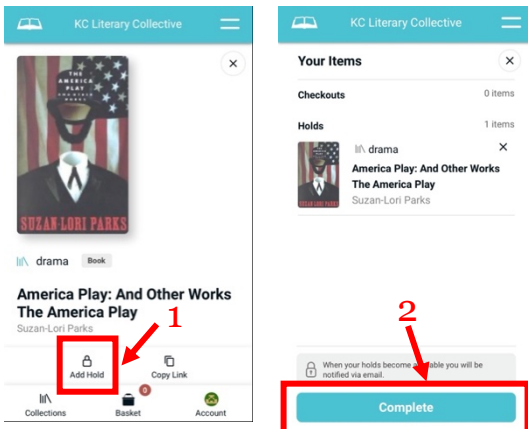
1. After clicking on the item you want, click 'Add Hold' in the bottom left corner



2. Your 'Shopping Cart' will open at the right. If you want to keep browsing, click the 'X' in the top right corner.

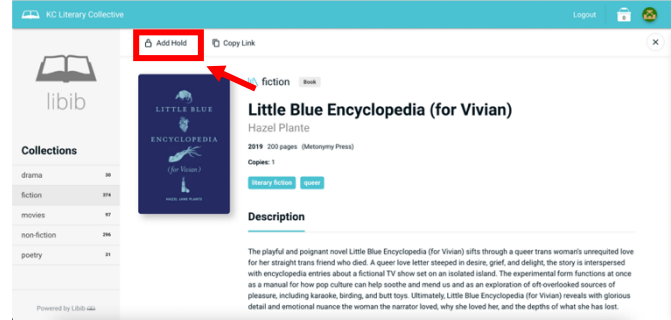


3. All done? Open your Shopping Cart by clicking the basket icon at the bottom of the screen. Click 'Complete' to finalize.
 - Note: If you're not logged in, you will be prompted to do so to finish placing the hold.

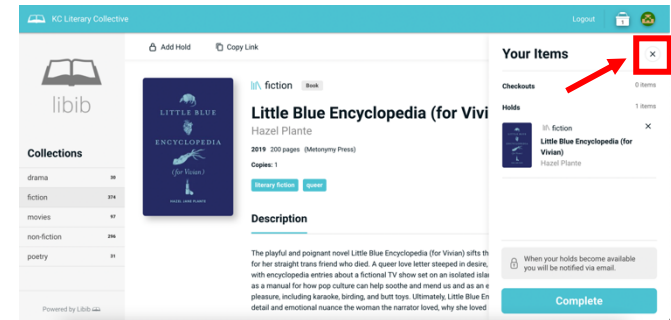


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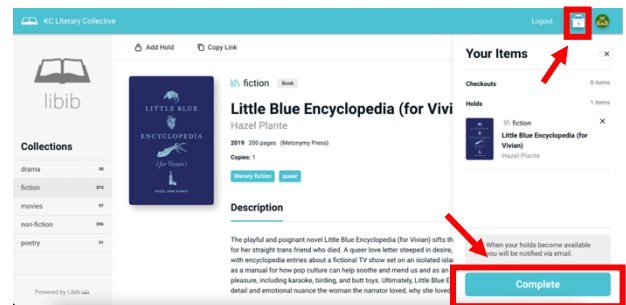
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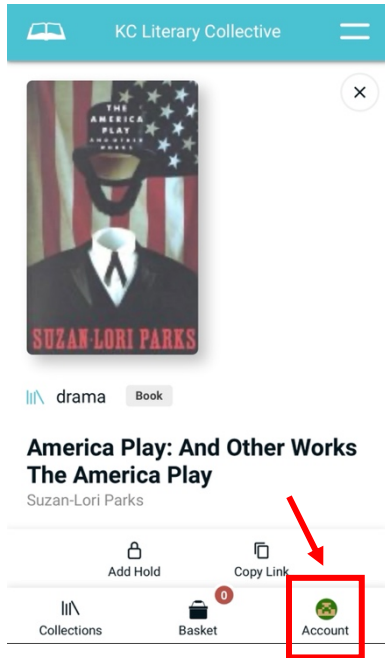


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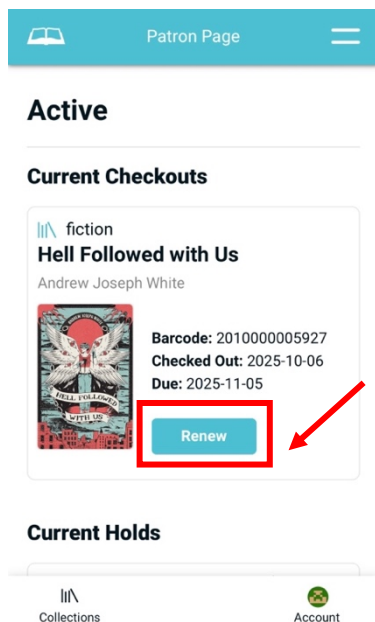
Want to Renew an Item?

Mobile

1. Login with your Patron Info.
2. Click the icon in the bottom right corner.

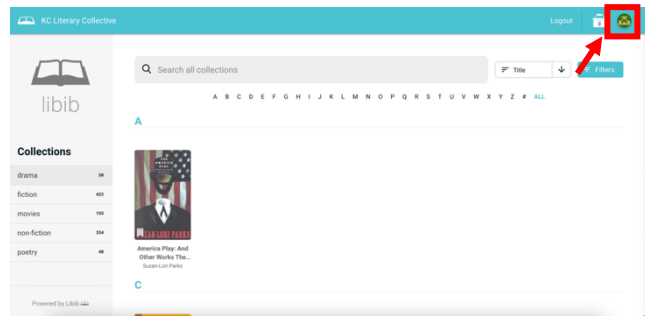


3. This will bring you to your Patron Page.
4. Find the item you want to renew under “Current Checkouts” and click ‘Renew.’

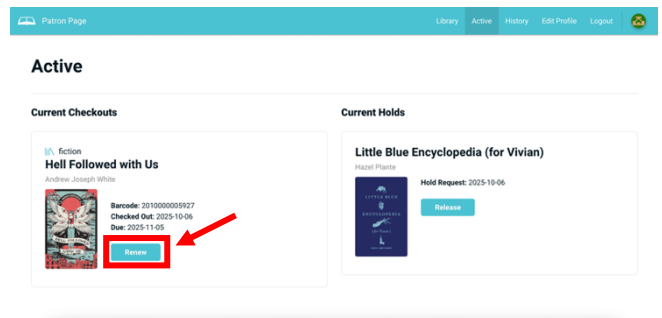


Desktop

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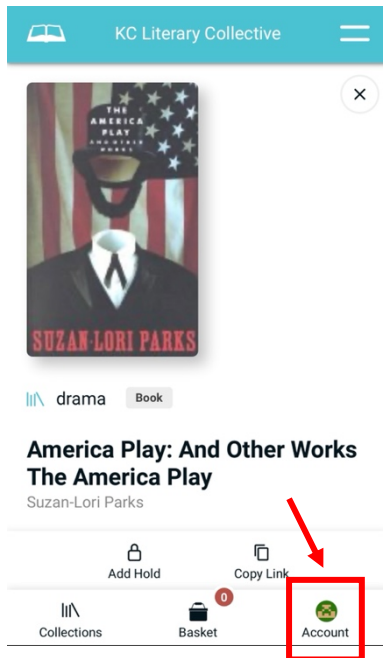
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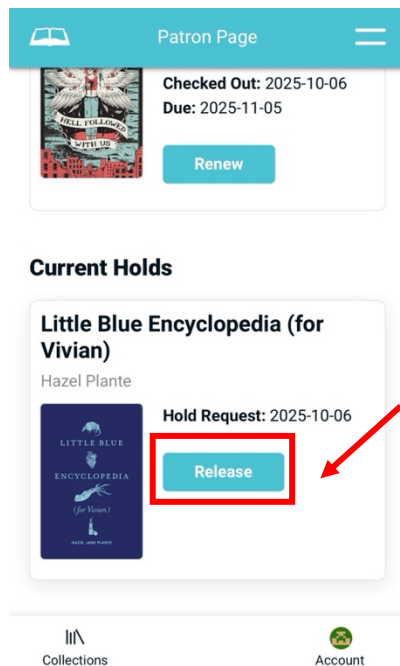
Want to Cancel a Hold?

Mobile

1. Login with your Patron Info.
2. Click the icon in the bottom right corner.

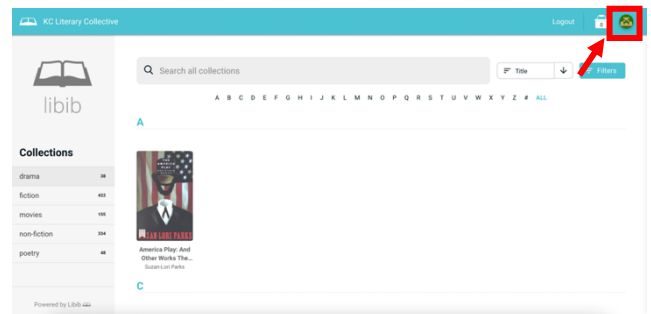


3. This will bring you to your Patron Page.
4. Scroll down. Find the item you no longer want under “Current Holds” and click ‘Release.’



Desktop

1. Login with your Patron Info.
2. Click the icon in the top right corner.



3. This will bring you to your Patron Page.
4. Scroll down. Find the item you no longer want under “Current Holds” and click ‘Release Hold.’

